F. No.: 10-1-3/2014-15/RC/NBAIM/ Dated:

**Sub: Rate Contract Proposal of Scientific Research Services from Service Provider Companies for the year 2015-16.**

On behalf of the Secretary, Indian Council of Agricultural Research, the Director, National Bureau of Agriculturally Important Microorganisms, Kushmaur, Distt.-Mau (U.P) invites sealed proposals for entering into Annual Rate Contract (2015-16) for Scientific Research Services like nucleotide and protein sequencing, proteomic/metaproteomic services (LC-MS/MS, GC-LC-MS, MALDI-TOF, etc.), metabolite identification, analytical services (FAME, HPLC) etc., protein sequencing and gene chip designing from the service providing companies/ firms in the prescribed format. Services information, Terms & Conditions and Proforma can be downloaded from our Website: [**www.nbaim.org.in**](http://www.nbaim.org.in) and [**www.mgrportal.org.in**](http://www.mgrportal.org.in). Bureau is exempted from the payment of Custom/ Excise duty for the purpose of Annual Rate Contract of these items. The company/firms applying for contract must attach their latest price list, catalogue and should clearly mention the ***percentage of discount*** they wish to offer on their products along with a certificate that the discount offered is the maximum which is being given by the company to any organization whether Government or Private. The service providing firms are requested to send their proposals along with their TIN /CST /RST /VAT etc. and Demand Draft worth Rs. 1,000/- (Rupee: One Thousand Only) **as processing charges (Non-refundable) in the name of Director, ICAR-NBAIM payable at Maunath Bhanjan (UP) Branch Code (01671).** Demand Draft payable outside Mau Nath Bhanjan will not be considered. The proposals will not be considered if received without Processing Fee and after due date. The Director, NBAIM, Mau reserves the right to reject any or all the proposals at his discretion without assigning any reason what so ever to any of the concerned. ***The proposal must reach the Director, ICAR-National Bureau of Agriculturally Important Microorganisms, Kushmaur, Mau – 275103 (UP) latest by 25 July, 2015 through Speed post/ registered post/ couriers.***

**Administrative Officer**

**ICAR-NBAIM, MAuPROFORMA**

**The following information is required for entering into Annual Rate Contract of Scientific Research Services from Service Providing Companies for 2015-16.**

1. Name &full address of the applicant/ Firms (in Block letters):
2. Services for which company apply for rate contract:
3. Whether the firm is registered under Company Act 1956? If yes, enclose

Certificate copies:

1. Whether Price List is inclusive of Excise Duty:
2. Maximum discount offered on price list:
3. Effective date of price list (validity must for one year):
4. Income Tax PAN No. (in the name of firm/ company & not individual):
5. Whether product catalogue is in circulation, if so, please enclose one

Copy/ set:

1. State whether business / dealing with you have been currently banned/blacklisted by

any Ministry/ Dept. of Central Govt. or any State Govt. if so, give details:

1. Please indicate name & full address of your Banker:
2. Name & Address of dealers (PI. Mention minimum two dealers):
3. Please indicate (a) Name of Bank (b) No. of Account (c) RTGS code

(d) IFSC Code

1. Any other information vital for entering into rate contract:

**Dated:**

**Signature of the Applicant with Seal**

**Rate Contract of Services to be procured at ICAR-NBAIM, Mau**

**1. Amplicon sequencing (partial and full gene) (per sample rate)**

**1. up to 2 Kb 2. up to 5 Kb**

**2. High throughput sequencing services for** w**hole genome and data analysis (draft) (rate per sample) 1. 5-30 mb sample**

**2. 30-60 mb sample**

**3. 60-100 mb sample**

**3. Sequencing of environmental samples (Metagenomes) - per sample rate**

**4. Transcriptome sequencing/RNA Seq. (rate per sample)**

**1. 5-30 mb sample**

**2. 30-60 mb sample**

**3. 60-100 mb sample**

**5. LC-MS and LC-MS-MS analysis - per sample rate**

**6. MALDI-TOF analysis - per sample rate**

**7. Protein sequencing - per sample rate**

**8. ICP analysis - per sample per heavy metal rate**

**9. AAS analysis - per sample per heavy metal rate**

**10. HPLC analysis - per sample rate**

**11. Gene/DNA Chip design - per sample rate**

**12. FAME analysis - per sample rate**

**TERM & CONDITIONS FOR RATE CONTRACT & PAYMENTS**

1. Quality certification is an essential requirement from the service provider.
2. Raw analysis and primary data is to be essentially provided and where applicable, secondary and tertiary data has to be provided by the service provider when asked for.
3. Service provider may be asked for technical support if required.
4. Confidentiality of the results need to be provided by the service provider by an undertaking that the data will not be given to any third party without prior consent.
5. Samples for the analysis should be collected from ICAR-NBAIM labs.
6. No advance payment will be allowed for providing the service and the payment will be on bill basis only after the submission of the satisfactory results.
7. Time line of the service / analysis will be as per the need of the experimental design and will be defined by the indenter.
8. Sales Tax / VAT, Excise Duty and other Govt. levies will be paid extra as applicable under Rule.
9. The supply of material/results will have to be completed within mentioned period by the service provider.
10. The liquidated damage charges @ 0.5% percent per week shall be imposed if supply made after expiry of delivery period subject to maximum 10% of the total value of order. After 10 week orders shall stand cancelled.
11. Payment will be released through internet banking only after receiving results in full satisfactory conditions. Duplicate pre-receipted bills on a revenue stamp should be sent to the concerned Division for payment. No interest will however, be payable in case of delay in payments.
12. Payment will be made according to the latest price list 2015-16 and no price revision in rate (on higher side) will be accepted during the period of rate contract.
13. The order will be placed as per requirement irrespective value of the order.
14. The firm may supply the required items as per unit price mentioned in the price list.
15. Any dispute arising between the manufacturer and the purchaser will be referred to Secretary, ICAR, Krishi Bhawan, New Delhi for which sole arbitration and decision thereof shall be final and binding upon the parties i.e. service provider/manufacturer / supplier and purchaser.
16. Supply should be made in full against the order and no part supply will be accepted.
17. No payment will be made for unsatisfactory supply.
18. The articles should be securely packed to avoid damages etc. in transit.
19. The Director, NBAIM, Mau reserves the right to cancel the Rate Contract at any time without assigning reason.
20. The Rate Contract will be valid up to 31st March, 2016 from the date of award of Rate Contract.
21. A certificate is to be given by the applicant that the price list supplied is the only one in circulation.
22. Printed and bound price list along with softcopy for 2015-16 duly signed & certified by the authorized signatory must be sent.
23. Discount, if any on the ruling prices may be mentioned clearly with trade discount certifying that higher discount is not being offered to any other Department.
24. In case of discrepancy between unit price & total price, the price whichever is less shall prevail.
25. The competent authority reserves the right to accept or reject any or all the proposals without assigning any reason.
26. Where ever applicable, minimum warranty should be one year.
27. Sealed proposals duly signed may be sent to this office, by Speed post/ registered post/ couriers along with the required Demand Draft and requisite documents of your firm/company letter head.
28. The prior intimation is needed to be given to the Bureau in case of change of dealer by firm(s).
29. Supply/work orders will be sent by this office to the manufacturer firms only.
30. Please give a self declaration certificate stating that the firm is not currently banned/ blacklisted by any Ministry/Dept. of Central Govt. autonomous body or any State Government.
31. Information in prescribed format formation as given above will only be entertained.
32. Rate contract proposals will not be received by hand.

**Administrative Officer**

**ICAR-NBAIM, Mau**