



भा.कृ.अनु.प. - राष्ट्रीय कृषि उपयोगी सूक्ष्मजीव ब्यूरो
ICAR - NATIONAL BUREAU OF AGRICULTURALLY IMPORTANT MICROORGANISMS
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मि०सं०:2(4-1)/Rectt.(Admn.)/2021-22/२१३२

दिनांक: 03.02.2022

To,

ICAR Headquarters and all the Directors/Project Directors
of all ICAR Institutes/ Project Directorates/ Bureaux/ NRCs.

Sub: Filling up the following vacant posts on Deputation Basis.

Sir/ Madam,

The Director, ICAR-NBAIM, Mau invites application from amongst the eligible candidates working in ICAR Headquarters/ Institutes/ NRCs/PDs/Bureaus for the following posts at this institute on deputation basis. The deputation will be initially for a period of one year as per the standard terms and condition of deputation prescribed by Govt. of India/ ICAR. It may be extended/ shortened further based on the performance of the individual and requirement of the institute. The particulars of the posts & eligibility are detailed as below:

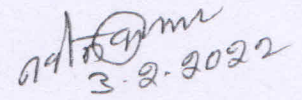
Sr. No.	Name of the post	No. of posts	Pay Level	Eligibility
1.	Private Secretary (PS)	01 (UR)	Level:7 (As per 7 th cpc) Pre-revised: ₹ 9300-34800/- (GP ₹ 4600/-)	Officials holding analogous post i.e. PS in the similar capacity in ICAR Institutes/ Hqrs. OR Personal Assistant of ICAR Institutes/ Hqrs. having at least 5 years of regular service in the grade (level-6 of 7 th cpc) on date of issue of this Circular
2.	Assistant	02 (01 UR) (01 OBC)	Level:6 (As per 7 th cpc) Pre-revised: ₹ 9300-34800/- (GP ₹ 4200/-)	Officials holding analogous post i.e. UDC in the similar capacity in ICAR Institutes/ Hqrs. OR UDC of ICAR Institutes/ Hqrs. having at least 10 years of regular service in the grade (level-4 of 7 th cpc) on date of issue of this Circular
3.	Upper Divisional Clerk (UDC)	01 (UR)	Level:4 (As per 7 th cpc) Pre-revised: ₹ 5200-20200/- (GP ₹ 2400/-)	Officials holding analogous post i.e. UDC in the similar capacity in ICAR Institutes/ Hqrs. OR LDC of ICAR Institutes/ Hqrs. having at least 8 years of regular service in the grade (level-2 of 7 th cpc) on date of issue of this Circular
4.	Junior Steno (Steno Gr.III)	01 (UR)	Level:4 (As per 7 th cpc) Pre-revised: ₹ 5200-20200/- (GP ₹ 2400/-)	Officials holding analogous post i.e. Steno Gr. III in the similar capacity in ICAR Institutes/ Hqrs. or officials of the Central Government holding analogous posts on regular basis possessing educational qualification of 12 th pass from a recognized Board or University.

The deputation period will be regulated as per ICAR/DOPT guidelines.

Contd. to next...2..

It is requested that the above vacancies may kindly be circulated widely and the application of suitable and desirous candidates who fulfill the requisite qualification etc., may kindly be forwarded in the enclosed proforma along with his/her up-to-date CR Dossiers for the last five years (2016-17 to 2020-21) or as applicable for the candidate so as to reach the undersigned on or before 05 March, 2022. Application of only such candidate may please be forwarded who can be relieved immediately on the event of his/ her selection for the appointment. A certificate to the effect that no disciplinary/vigilance case is pending or being contemplated again

भवदीय/Yours faithfully,


3-2-2022

(नवीन कुमार)
प्रशासनिक अधिकारी,

Encl: Proforma

Distribution:

1. Under Secretary (Admn.), ICAR, Krishi Bhavan, New Delhi – 001 – for information.
2. In charge, www.nbaim.icar.gov.in for upload the circular on official website.
3. PS to Director, ICAR-NBAIM, Mau.
4. Concerned file/

APPLICATION FOR APPLYING TO THE POST OF _____

(ON DEPUTATION/ TRANSFER BASIS)

1.	Name of the candidate	:	
2.	Name of the ICAR Institute where the candidate is working	:	
3.	Date of Birth and age	:	
4.	Educational & Other qualification	:	
5.	Present post held on regular basis with date of appointment	:	
6.	Sex (M/F)	:	
7.	Marital Status	:	
8.	Category SC/ST/OBC/UR/PH (Scan copy of certificate to be attached)	:	
9.	Father/Husband Name	:	
10.	Address for correspondence	:	
11.	Phone No.	:	
12.	E-mail address	:	
13.	Brief description of the service including the present post:		
	<u>Post held</u>	<u>Scale of Pay</u>	<u>Period</u>
			<u>Office</u>
			<u>Name of duties</u>
14.	Date of confirmation/ post held substantively	:	
15.	Any other information/ particulars relevant to the service of the employee	:	

DECLARATION

I hereby declare that I have carefully read and understood the instructions and particulars on this application and that all entries in this form are true to the best of my knowledge and belief.

Dated: _____

Place: _____

Signature of the candidate

CERTIFICATE BY THE HEAD OF OFFICE

Certified that the particulars furnished above, have been verified from the Service Book and found correct. Attested copies of last 05 (Five) years/ as applicable for the candidate APAR's enclosed.

Signature with stamp of the Forwarding Authority